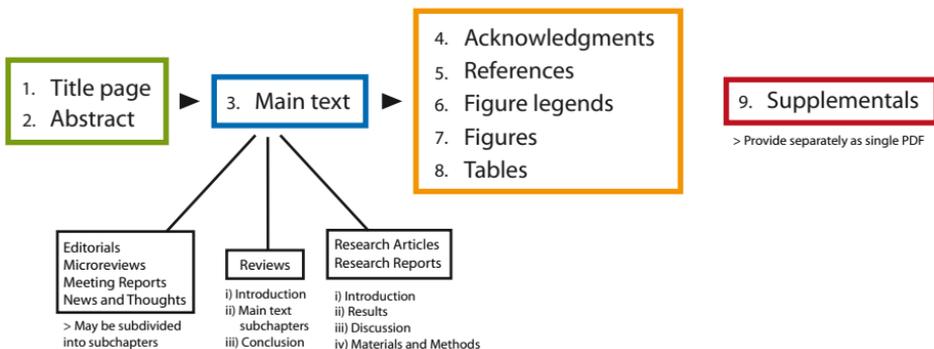


Article Preparation Overview *Microbial Cell*

> ORIGINAL (first) submission: combine in 1 single PDF
> RESUBMISSION (after revision): Main text as WORD file, each figure as single file

> OPTIONAL (any submission)



1. Title page

- Manuscript title
- Authors (footnoted to affiliations)
- Additional footnotes (if applicable)
- Contact information of corresponding author
- Running title (max. 50 characters)
- Keywords (max. 7)

2. Abstract

- Single paragraph
- max. 250 words
- no references

3. Main text

- i) Introduction
 - No subheadings
- ii) Results
 - Use subheadings
- iii) Discussion
 - May be combined with Results
 - Subheadings possible
- iv) Materials and Methods
 - References possible
 - Exact description (if new method)
 - For microscopy (image acquisition and preparation details)
 - Statistical methods used for data presentation

7. Figures

- Figure quality is the author's responsibility
- Will be published under Creative Commons Attribution License
- Obtain permission for previously copyrighted figures
- Image manipulation/adjustment must not allow misinterpretation of original data
- Images: Acquisition and processing well documented
- Images: All micrographs should display a scale bar
- No embedded title or legend
- Format: TIFF (preferred), but JPEG, BMP, PNG also possible
- For vector files: embed all fonts or convert to outlines or paths
- Multi-panel figures must be assembled into one file
- Width: min. 3.27in/8.3cm, max. 6.83in/17.35cm
- Height: max. 9.19in/23.35cm
- Resolution min. 300 dpi
- Use LZW compression option
- Color figures: color-blind friendly; grayscale or RGB
- Text: font Arial Narrow (8-12 pt.), for other fonts, embed information in figure file
- In multi-panel figures, label each panel with capital letter in Arial bold font, 12 pt.
- Use white background (not transparent)
- Lines in graphics min. 0.5 pt., max. 1.5 pt.
- Adequate cropping

8. Tables

- Table number
- Brief title placed above the table
- Footnotes/Legends (below the table)
- Use Microsoft Word table function
- Should be editable (not a graph)
- Citations within the table using Microbial Cell reference style
- No tables within tables
- Do not create spacing by including empty columns, rows, or cells
- Avoid large tables (more than one printed page) in the main text

4. Acknowledgments

- Contributions from non-authors
- List all funding sources
- Conflict of interest statement

5. References

- List all cited articles (published or in press)
- No citation of unpublished data (only within text)
- No citation of submitted papers under evaluation
- Adhere to reference limits for each Article type
- Follow Microbial Cell reference style (includes DOI)
- If no DOI available, provide PMID

6. Figure legends

- Figure number
- Brief figure title
- Concise description of each panel
- Define all non-standard abbreviations and symbols
- Include error bar description, means, number of experiments, etc. when pooled data

9. Supplementals

- One single composite Word- or PDF-file with embedded figures
- Suppl. Figures prepared as Main Figures
- Labelled and referenced in main text with a capitalized "S"
- Multimedia files possible; use .mov, .avi, .mpeg, or .gif files
- Supplemental references should be included in main Reference list
- Size: max. 10 MB per file
- Publication-ready: Microbial Cell will not copyedit it

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For questions, please contact us: office@microbialcell.com